

Payments

Pre-Authorized Payments Program:

[Pre-Authorized Payment Form](#)

[Pre-Authorized Payment Cancellation Form](#)

As a budgetary tool, The Municipality of Chester offers the option of paying your taxes directly from your bank account by enrolling in our Pre-Authorized Payment Program. Any balance owing past the due date will be subject to interest charges of 1% per month (12% per annum). We offer two payment options for taxes.

Tax Payments

Full Amount: This program allows the full amount to be debited from your bank account on the due date of the bill. The first interim tax bill would be debited the end of June. The second and final bill would be debited the end of November.

Monthly Amount: This program allows monthly payments to be debited from your bank account either on the first business day of the month or the 15th of the month.

To change your banking information, please complete a new enrollment form at least thirty (30) calendar days prior to your next payment.

If you wish to cancel your pre-authorized payments and or if you sell your property, we require notice of cancellation in writing fifteen (15) calendar days prior to the next scheduled payment. Tax payments may not be eligible for return after the closing date. You can email aschnare@chester.ca.

Once you begin the pre-authorized payment program, it will automatically continue unless you contact The Municipality of Chester with a written request for cancellation.

It is important that all taxpayers on Pre-Authorized Payment Plan, examine their tax bill for outstanding balances. It is the responsibility of the taxpayer to ensure their tax account remains current. Interest will be charged on outstanding balances as applicable.

To apply for pre-authorized payment program, return the completed application along with a voided cheque at least fifteen (15) calendar days before the first withdrawal as stated on the enrollment form.



MUNICIPALITY OF CHESTER
151 King Street, PO Box 369
Chester, NS B0J 1J0
902-275-3554 Tel 902-275-4771 Fax

Preauthorized Payment form

YOUR INFORMATION

Name: _____
 Civic Address of Property: _____
 Phone (Home): _____ (work/cell): _____
 Email: _____

TAX ACCOUNT INFORMATION

Account number(s) from Property Tax bill: _____ Name on bill: _____

BANKING INFORMATION

Account Number: _____ Branch # _____ Bank # _____
 Name of Bank: _____
 Address of Bank: _____
 Business Account or Personal Account
 Chequing Account or Savings Account

PAYMENT INFORMATION

- Monthly withdrawals of \$ _____** on the (check one) _____ 1st or _____ 15th day of each month towards taxes, effective _____, _____.
- Full Taxes** The full amount of the tax billings in April and September will be debited from your Bank account on the due date of the bill.
- Other** The full amount of the bill will be debited from your bank account on the due date of the bill.

I/we authorize the Municipality of Chester to debit my/our account as I/we have requested above. I/we understand that this program will be continued until the Municipality of Chester receives written notification stating that I/we wish to withdraw from the program. Any changes by me/us must be received in writing fifteen (15) days prior to the next payment date.

PLEASE NOTE:

It is the responsibility of the property owner to follow up on whether the monthly payment needs to be adjusted based on any outstanding amounts shown on bills or reminder notices. Interest on outstanding taxes is calculated at the rate of 12% per annum (1.00% per month).

Please return this Application form with a VOID CHEQUE to:

The Municipality of Chester
 151 King Street, PO Box 369
 Chester, NS B0J 1J0
 Or fax to (902) 275-4771

 Signature

 Date



MUNICIPALITY OF CHESTER
151 King Street, PO Box 369
Chester, NS B0J 1J0
902-275-3554 Tel 902-275-4771 Fax

Preauthorized Payment form



The Municipality of Chester Preauthorized Payment Option

The Municipality of Chester is now offering the Preauthorized Payment option to our customers.

This program allows you to pay your **Interim and Final Tax bills** each year by giving us the authorization to withdraw the full amount of each bill from your bank account. Another option available is that you may have us withdraw monthly installments towards your bills, however, you must remember that the installments should be sufficient to cover the amounts of the bills by their due dates, or interest will be charged on the outstanding balance in the amount of 1.00% per month.

If you are interested in enrolling in this program, please complete the form on the reverse of this letter and return it to us with a VOID cheque.

If you have any questions, please contact us at 902-275-3554.

NOVA SCOTIA'S TREASURE



CANCELLATION NOTICE

Pre-Authorized Debits

TO: The Municipality of Chester

DATE: _____

I/We, _____ cancel my/our authorization to issue pre-authorized debits in the amount of \$ _____ or the full amount of the bill on the due date of the bill, against my/our account number _____ effective on _____.

I/We acknowledge that this cancellation does not terminate any other obligation that I/we may have with the Municipality of Chester.

Signed: _____
Payor/Valid Signing Authority(ies)

Note: Subject to the terms of any agreement between a Payor and Payee including their Payor's PAP Agreement, a Cancellation Notice may be provided to a Payee by way of registered mail, telephone, Internet, e-mail, fax or prepaid courier and must be provided in compliance with the notice requirements for cancellations, if any, set out in the applicable Payor's PAP Agreement.